

## MINUTES

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### RSAI COUNCIL MEETING OTAWA

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FRIDAY 9TH NOVEMBER, AT 16:00 | 2012

Yoshiro Higano welcomed the members of the RSAI Council and asked people to present themselves. The meeting registered the presence of 13 of the 15 members of the RSAI Council.

#### 1. Apologies (Yoshiro Higano)

Council members present: Yoshiro Higano (President, PRSCO), Patricio Aroca (PRSCO), Neil Reid (RSA), Mark Partridge (RSA), Jouke Van Dijk (editor of PIRS, ERSA), Gunther Maier (ERSA), Tomaz Dentinho (executive director, ERSA), Alessandra Faggian (Councilor at large), Jean Claude Thill (Vice President, Councilor at large), Rachel Franklin (Councilor at large), , Paul Dalziel (Councilor at large), Amit Batabyal (Councilor at large) and Johan Lundberg (Councilor at large).

Apologies from Council Members: Eduardo Haddad (RSA) and Daniel Czamanski (Councilor at large).

Ex-officio members present: Roberta Capello (Immediate Past President), Michael Carroll (editor of RSPP) and David Boyce (Archivist).

Apologies from ex-officio members: Phil McCann (European Editor of PIRS), Jim LeSage (American Editor) Charlie Karlsson (Book review editor) and Rui Luís (Treasure).

Invited persons: Hiroyuki Shibusawa, executive director of PRSCO; Kingsley Haynes, LRPC; and Erendira Serrano (AMENICER).

#### 2. Minutes of previous meeting (Yoshiro Higano)

Michael Carroll corrected point 14 b of the Bratislava Minutes saying that downloads for Regional Science Policy and Practice went up by 59% and not down by 13% as it is in the draft Minutes.

I Minutes of Bratislava Meeting (August 2012) were approved by all members of the Council with the correction introduced by Michael Carroll.

#### 3. Report of LRPC (Kingsley Haynes)

Kingsley Haynes explained that due to delays in the flights to Ottawa coming through New York, Roberta Capello could not be present in the LRPC and, therefore, he will report on the LRPC meeting. Kingsley Haynes said that the meeting followed the points of the RSAI Council agenda more relevant for the LRPC report:

- Point 4 of the Agenda: RSAI President Elections; Nomination Committee.  
The LRPC acknowledged the process undertaken by the Nomination Committee chaired by Yoshiro Higano and accepts the resolution of the Council for the selection of the President Elected.
- Point 8a of the Agenda: Papers in Regional Science, New Editor.  
The LRPC recognized that there is a new editorial team for Papers in Regional Science and would like to know what kind of changes would take place.
- Point 9a of the Agenda: Ibero-American Regional Science Network

Kingsley Haynes said that one of the concerns of the LRPC is related to the role of Ibero-American Regional Science Network within RSAmericas supranational. The concern is that the development of regional science should not grow only at an international scale but also inside each section and for that there is a need for cooperation and complementarity between RSAmericas and the IberoAmerican Regional Science Network.

- Point 9b of the Agenda: updated information of the Russian and Nordic Sections  
The LRPC recognizes that the Russian section needs to be rebuilt with the support of ERSA. Kingsley Haynes informed that the Nordic Section is at a crossroad and that it has different ways to move on.
- Point 9c of the Agenda: China developments  
The LRPC is aware that the Chinese Section can only be created after the Taiwanese changes its name. Kingsley Haynes informed the Council that Yoshiro Higano and Jean-Claude Thill will try to go to meet the colleagues from Taiwan to have a conversation on that issue.
- Point 9d of the Agenda: Moroccan developments.  
Kingsley Haynes referred that, regarding Morocco and the meeting held there with IRES, the French Speaking Section can take a lead and ERSA should play a role. Concerning Moroccan developments Jean-Claude Thill said that, following recent talks with Peter Nijkamp, there is more information on the issue.

## II The report of the LRPC was acknowledged by the RSAI Council.

### **4. RSAI President Elections: Nomination Committee (YH)**

Yoshiro Higano informed the Council that:

- In the RSAI Council of Timisoara (May 2012) the Presidential Election Procedures were clarified in by law 5c .  
*c. Schedule of the nomination and election. The President Elect nomination committee shall be formed no later than the first year of the two-year term of the President and make a recommendation to Council at the second Council meeting of this same year. Upon receiving this recommendation, Council will select a nominee, who shall be confirmed by a vote of RSAI members no later than the end of the calendar year. The President-Elect and Vice-President shall start his/her appointment at the start of the next calendar year (i.e. the second year of the current President's term).*
- The RSAI Council of Bratislava (August 2012) created the nomination committee formed by: Yoshiro Higano , Roberta Capello , Tomaz Dentinho, Patricio Aroca, Paul Dalziel, Mark Partridge and Jean-Claude Thill.
- In September 2012 a Call for Nominations until the end of October were sent to all RSAI members by the RSAI office and, in parallel, following traditional rules, the nomination committee identified possible nominees.
- There were five possible candidates, two of them declined the nomination and a form to get standardized information on their main ideas regarding RSAI, was sent to the other three.
- Under a rule of confidentiality, the elements of the nomination committee discussed on the ideas presented by the three potential nominees. After one day without emails the President asked the members of the nomination committee to give 2 points for their first choice, 1 for the second and 0 for the third. It was said that the committee will recommend a single name for the RSAI Council unless the difference between the top two would be minimal. Andres Rodriguez-Pose is the name recommended to the Council to be President-Elected of RSAI and President for 2015-2016.

Yohiro Higano asked the Council if there was any question regarding the process or any other name to be nominated. There were no questions from the councilors regarding the nomination process and also no other nominations proposals.

Yoshiro Higano moved to nominate Andres Rodriguez-Pose as Vice-President and President-Elect starting January 2014. Vote was unanimously positive.

III The councilors voted by unanimity and acclamation that Andres Rodriguez-Pose be President Elected of RSAI Association International, Vice-President along the year of 2014 and President for 2015 and 2016.

**5. Elections of RSAI Councilors-at-large , acceptance of Councilors to nominated by supra-nationals and nomination of Council Representatives in the Long Range Planning Committee (Jean-Claude Thill)**

Jean-Claude Thill informed that, because there was a vacant place as councilor at large in the end of 2012, a call for nominees was delivered to RSAI members and two applications were presented. A vote bulletin was also distributed to RSAI members that were returned to NARSC ([NARSCouncil@uncc.edu](mailto:NARSCouncil@uncc.edu)) by the 30<sup>th</sup> of September. He informed that the number of votes were not many regarding the number of members. Jean-Claude Thill also said that Tomaz Ponce Dentinho received more votes and has been elected as Councilor at Large from 2013 to 2015.

Yoshiro Higano informed that Jichung Yang from the Korean Section was appointed by PRSCO to be member of the RSAI Council from 2013 to 2015. Jean-Claude Thill said that Richard Shearmur from the Canadian Section was appointed by RSAmericas to be member of the RSAI Council from 2013 to 2015. Yoshiro Higano noticed that ERSA should nominate a new ERSA representative for 2013-2015. The composition of the Council for 2013 is presented below.

	Name	Member	Period
1	Jean-Claude Thill	President Councilor at large	2013-2014 2012-2014
2	Jichung Yang	Prsco Representative	2013-2015
3	Patrício Aroca	Prsco Representative	2012-2014 2009-2011
4	Paul Dalziel	Prsco Representative	2011-2013
5	Eduardo Haddad	RSAmericas Representative	2012-2014
6	Neil Reid	RSAmericas Representative	2012-2014 2009-2011
7	Mark Partridge	RSAmericas Representative	2010-2012 2007-2009
8	Jouke van Dijk	Ersa Representative	2012-2014 2009-2011
9	Gunther Maier	Ersa Representative	2011-2013 2008-2010
10	(to be nominated by ERSA)	Ersa Representative	2013-2015
11	Amit Batabyal	Councilor at large	2012-2014
12	Rachel Franklin	Councilor at large	2012-2014
13	Daniel Czamanski	Councilor at large	2012-2014
14	Johan Lundberg	Councilor at large	2011-2013
15	Tomaz Dentinho	Executive Director Ersa Representative Councilor at large	2011-2013 2010-2012 2013-2015

IV The Council acknowledges the elections and nominations of the RSAI Councilors.

Yoshiro Higano opened the debate for the nomination of two members of the Council that should be present in the Long Range Planning Committee meetings. Mark Partridge pointed out that those nominations are really important for the coordination between the Council and the LRPC. Yoshiro Higano proposed that Jean-Claude Thill should suggest two names. Gunther Maier said that the Council should vote on the nomination of the two members. Jean-Claude Thill proposed Patricio Aroca and Jouke Van Dijk. Yoshiro Higano asked the Council if there were any other proposals and, since no other names were proposed, he asked the Council to nominate Jouke Van Dijk and Patricio Aroca as the two Council members to participate in the Long Range Committee meetings.

V The Council approved unanimously Jouke Van Dijk and Patricio Aroca as representants of the Council in the LRPC.

## **6. Accounts of 2011 and Plan and Budget for 2013 (Jean-Claude Thill, Tomaz Dentinho)**

Tomaz Dentinho said that the accounts and the audit statement of 2011 were distributed to the members of the Council. The accounts show a net profit in 2011 of 30401,13 € and a total in cash deposit in the end of 2011 of 200.598,68 €. Tomaz Dentinho also said that the prospect for 2012 is to have a loss because there were extraordinary payments to support new sections. Tomaz Dentinho also asked the Council if RSAI should ask for an audit of the accounts each three years instead of each year. Rachel Franklin gave the advice that, for RSAI and for the Executive Director it is better to have an audit every year. Tomaz Dentinho agreed to have an audit every year. Yoshiro moved to approve the accounts of 2011.

VI The Council unanimously approved the accounts of 2011.

Tomaz Dentinho presented the plan and budget for 2013 indicating an estimated revenue of 105711,90 € coming from Royalties and Profit Sharing from Wiley Blackwell 30000 €, from the summer course 25000 €, and from membership fees –either from older sections 42670,90 € and from new sections 7741 €. The expected costs are for the payment of journal subscriptions (27572,72 €), for editorial expenses (27000 €), for awards and support to sections (12750 €), for secretariat, accounting and auditing (7180 €); for webpage investment (4000 €) and summer course (25000 €).

Mark Partridge supported the plan and the budget. Jean-Claude Thill pointed out that RSAI must ask the sections that they need to pay the respective fee and that 10000 € on default is not a trivial amount. Rachel said that RSAI must find a better deal with Wiley Blackwell and Jean-Claude informed that a proposal has been received from another publisher, which looks more attractive than Wiley Blackwell's. He also remarked that RSAI must have a balanced budget and although there are some reserves we should not risk unbalanced budgets. Yoshiro moved to approve the plan and the budget for 2013.

VII The Council approved unanimously the plan and the budget for 2013.

## **7. Archivist annual report (David Boyce)**

Based on the 14th Report to the RSAI Council (in annex) David Boyce reported that RSAI Archives are in Cornell University since the 1980s, managed by the Library without any cost to the association. This is based on a decision made by the Council. The RSAI Archive will now also include the information contained in the RSAI web site and also in the sections and supra-nationals. David Boyce said that two web sites are not accessible (British and Irish Section and Japan Section). The Librarian hopes to complete the work by the end of 2013. David Boyce

asked if there was any question, comment or suggestion concerning the archives. Roberta Capello congratulated David Boyce for the work done on the RSAI Archives.

VIII The Council acknowledged the archives report presented by David Boyce.

## **8. RSAI Publications**

Related to Papers in Regional Science Jouke van Dijk reported that there were some problems with the access to some digital issues of Papers in Regional Science. He also informed that submissions from PRSCO area are quite low, are stabilizing in ERSA and growing in RSAmericas. He said that, now that PIRS is recognized also as an economics journal by ISI Journal Citation Reports, it is expected that submissions from economics will grow. Jouke van Dijk also remarked that the factor of PIRS is now stable at 1,4. Finally he informed the Council that after six years as editor-in-chief of PIRS the editorial team is stepping down because they think that it is the right time to pass the responsibility to the new team coordinated by Roberta Capello whose selection was approved by the RSAI Council of Bratislava.

Mark Partridge proposed the acknowledgement of the great job accomplished by Jouke van Dijk and his team.

VIII The Council acknowledged unanimously and by acclamation the work done by Jouke van Dijk and his team in the edition of Papers in Regional Science from 2006 to 2012.

Roberta Capello told that after the announcement of her election in Bratislava she thought carefully about the project, interacted with Jouke van Dijk and other people, decided to ask the two Japanese colleagues - Yoshitsugu Hayashi and Takatoshi Tabuchi – if they wanted to continue as co-editors in the PRSCO area since they had just completed 3 years on the task, were very efficient and cover the areas of environmental and transport issues and analytical modeling. She also said that the other co-editors - James LeSage and Philip McCann –asked to leave, as well as the book editor, Charlie Karlsson. Roberta reported that she had to choose two new editors – one from ERSA and another one from RSAmericas; the people chosen are Paul Elhorst, expert in spatial econometrics and Alessandra Faggian who covers the regional science area. For book review editor, Roberta chose Eduardo Haddad who kindly accepted. Roberta told also that, based on a suggestion made by Tomaz Dentinho – Elisabete Martins based in the Azores would be involved in the secretariat of PIRS. Roberta finalized saying she already received some papers for publication.

Yoshiro Higano asked if the Council has something to say on the information provided by Roberta Capello. Amit Batabyal inquired about the composition of the Editorial Board and the role of Council in this matter. Mark Partridge remarked that the editor-in-chief should choose the Editorial Board. Jouke van Dijk remarked that it is possible to find very good reviewers even without announcing and offer to help in anything.

IX The Council approved unanimously the team selected by Roberta Capello as co-editors - Yoshitsugu Hayashi, Takatoshi Tabuchi, Alessandra Faggian and Paul Elhorst –and as book editor – Eduardo Haddad.

Michael Carroll, editor-in-chief of Regional Science Policy and Practice reported that the 4<sup>th</sup> issue of 2012 is just finished, submissions increased by 29%, Europe has 39% of readership and there are 17 papers ready to be printed. Michael Carroll reported that Christine Tamasy will be replaced by John Madden and that there will now be 2 editors from the region Asia-Pacific.

Mark Partridge moved to approve the changes to the editorial team proposed by Michael Carroll.

X The Council approved unanimously and acknowledged the report presented by Michael Carroll on Regional Science Policy and Practice.

Mark Partridge pointed out that RSAI does not have a formal process to point an editor for Regional Science Policy and Practice and that must be done next year. Jean-Claude Thill said that he talked with Michael Carroll on that, asked him to present a performance report of the journal. Jean-Claude Thill requested that RSPP presents this reports at the next Council meeting and that an Editorial Team be appointed for a three-year term (2014-2016) at that time.

Mark Partridge inquired about the registration of RSPP in the ISI. Michael Carroll said that, according to Wiley Blackwell it is typically a five year process. Amit Batabyal referred that it is not a straightforward process. Jean-Claude remarked that Wiley Blackwell should go to the PRSCO Meeting in Bandung to talk with us.

XI The Council approved unanimously that in July in the PRSCO Meeting in Bandung, Michael Carroll should ask for a renewal of his editorial team for the years 2014-2016.

Yohiro Higano reported that Eveline van Leuwen and Graham Clarke are doing a wonderful job as editors of the RSAI Newsletter. Jouke van Dijk told that her desire is to step down. Yoshiro Higano asked Council if there is any suggestion from the Council. Rachel Franklin pointed out that probably there is no need to have a printed RSAI Newsletter. Jean-Claude Thill asked the councilors to forward any name to be considered in the Bandung Meeting next July.

XII The Council accepted the idea that the new editorial team of the RSAI Newsletter will be decided in Bandung, July 2013.

Jean-Claude Thill said that he received a proposal from publisher related to the publication of PIRS and RSPP that can be very interesting for RSAI since this other is very good both technically and operationally, there is no page limit and the conditions are clearly better than the ones we now have with Wiley Blackwell. He also told that he had expected to meet people from Wiley Blackwell to discuss with them the alternative solution since the contract with WB says that the contract can be finished if WB cannot match an alternative solution. Jouke van Dijk added that Wiley Blackwell has a lot of limitations and that the second journal of RSAI has a lot of potential. Amit Batabyal reported that, from his experience, some academic associations have had major trouble with this other publisher and that one should tread very carefully. Jouke van Dijk asked if Springer was contacted. Michael Carroll inquired on the time frame. Jean-Claude replied that for marketing reasons the publisher cannot change until 2014. Mark Partridge suggested that other publisher be also approached for a proposal. Mark Partridge said that the Boston Office of Wiley Blackwell seems to work quite well. Jouke van Dijk remarked that it depends on job rotation. Rachel Franklin added that the connections with Wiley Blackwell in Boston are old and good. Mark Partridge suggested that RSAI should move the connections with Wiley Blackwell from Oxford in the UK to Boston in the US. Jouke reported that the movement from Springer to Wiley Blackwell was done because Springer did not offer membership service but in the end this did not work very well with Wiley Blackwell. Gunther Maier said that RSAI needs to have membership enrolment and if we want a better deal we need to contact with competitors. Jean-Claude Thill pointed out that we will get a better deal.

XIII The Council approved the idea that Jean-Claude Thill should be in charge of getting a better deal to publish Papers in Regional Science and Regional Science Policy and Practice.

#### **9. Sections recognition and development (Yoshiro Higano)**

Erendira Serrano, from the Mexican section, reported that there was a dual meeting in Mexico City in the beginning of September in Mexico; the 1<sup>st</sup> Meeting of the Ibero-American Regional Science Network and the Annual meeting of the Mexican Regional Science Association (AMECIDER). There were 282 papers presented and 400 participants, three plenary sessions and one forum organized by young politicians on regional policy. The proceedings will be published both in English and Spanish. Erendira also informed that, following the ideas presented at the RSAI Council in Miami, it was created the Ibero-American Regional Science Network with nine countries signing the first statement that assumes the creation of a commission of representatives of the different sections and an executive committee that will make a work plan to promote the network.

Patricio Aroca said that the aim of the network is to promote regional science in South America. Roberta Capello reinforced that the creation of a network is a good idea because one of the problems of in the diffusion of regional science is the barrier of language and the networking of sections that share similar languages will help each other. He stated that there is no need to play with words, the idea to have a network that eventually will be linked to the creation of a South American Regional Science supranational; the first step is to have good sections in many countries in South America. Jean-Claude Thill said that the Ibero-American Regional Science Network is very important to encourage the development of sections in parallel but that this cannot be at the expense of the institutional framework of RSAmericas, which was setup specifically for the purpose of fostering the creation of Regional Science sections in Latin America and ultimately lead to a separate supraregional organization. He also expressed concerns that uncertainty remains on the membership status of AMECIDER in RSAmericas, while may appear like a parallel Network has now been established. He also explicitly invited AMECIDER to join RSAmericas to be an active and strong participant within this established structure. Gunther Maier found strange the participation of Portugal and Spain in a network whose aim is also to create a supranational. Tomaz Dentinho informed that the participation of the Portuguese and Spanish Section in the Network is not to create an Ibero-American supranational, because the Spanish and Portuguese sections are part of ERSA but the promotion of regional science in South America.

XIV The Council acknowledged the information and remarks on the Ibero-American Regional Science Network

Concerning ERSA Gunther Maier informed the Council that there will be a first workshop of ERSA in Paris, November the 28<sup>th</sup>, on the future of rural areas, which constitutes a new initiative to further link regional science with regional policy. He also said that ERSA is giving assistance to the reorganization of the Nordic Section and the also the Russian Section and to the Turkish Section. Jean-Claude Thill remarked that there has be closer collaboration between ERSA and RSAI on various issues, including membership enrolment and respective control in ERSA conferences. Kingsley Haynes said that some sections require greater support from ERSA and RSAI. Gunther Maier said that, although there were enrolled members from Lithuania there is not yet a Lithuanian section and eventually there will be a Baltic Section.

XV The Council acknowledged the information and remarks on ERSA sections

Jean-Claude Thill said that he was in China last week, had a meeting with the leaders of the RSAC that told him that the only pending issue that needs resolution is the naming of the regional section in Taiwan. He also said that Yoshiro Higano will go to Taiwan in December and will contact the Taiwanese colleagues on this issue. Patricio informed the Council that in 2013 the PRSCO conference will be in Bandung, in 2014 there will be a Summer Institute in Ecuador.

XVI The Council acknowledged the information and remarks on PRSCO area

Jean-Claude Thill said that the meeting in Morocco was very successful and the creation of a Moroccan section was very well received by the Moroccan colleagues who already have a draft constitution. Jean-Claude also referred that there are some concerns because the universities were not very much involved. The next steps will be to promote one Summer School, one workshop on urban policy tools and make sure that the academic community is involved. Roberta Capello informed that there was an informal conversation with Antoine Bailly from the French Speaking Section and the idea is that they are ready to support the creation of a regional science section in Morocco. Gunther pointed out that the French speaking Section should be involved and ERSA should know about it; he also said that the experience with the sections of Russia and Poland should remind RSAI to avoid the creation of sections very much focused on a single group. Mark Partridge asked for an update of the evolution of regional science in Morocco.

XVII The Council acknowledged the information on Morocco

**10. Selection of the Founder's Medal Award (Roberta Capello)**

Roberta Capello presented the new proposal for the selection of the Founder's Award which was amended after the discussion held in the RSAI Council of Bratislava by limiting to three the number of nominees that the RSAI Council should communicate for the subsequent selection by the former Founder's Awardees.

XVIII The Council approved unanimously the final text of the Procedure for the RSAI Founder's Medal Award (in annex)

**11. Accreditation of Regional Science Degrees and Programs (Patricio Aroca)**

Patricio Aroca informed the Council that a Committee was created to establish a strategy to recognize post graduate degrees in the domain of regional science. Gunther Maier pointed out that it is still quite unclear if RSAI wants an accreditation process for degrees or a nomination procedure for regional science grades? Patricio Aroca clarified that the same way as the Association of Economists has a ranking of degrees without any accreditation the same can happen with regional science degrees. Amit Batabyal argued that since regional science is interdisciplinary it is difficult to get the same type of recognition as a disciplinary field such as economics. Patricio Aroca remarked that the idea is to help students. Jean-Claude Thill proposed the creation of a working group involving himself, Peter Nijkamp, Patricio Aroca, and Yoshiro Higano.

XIX The Council approved unanimously the nomination of Patricio Aroca, Peter Nijkamp, Jean-Claude Thill and Yoshiro Higano for a committee to look into the accreditation or recognition of regional science degrees and programs

**12. World Congress (Jean-Claude Thill)**



Jean-Claude Thill reported on preliminary discussions with Chinese Congress organizers. Their proposal is to hold the congress in October in the outer suburbs of Beijing. Neither of these two suggestions was well received by Council. There is a strong consensus to hold the World Congress in late May or June 2014 in Beijing or Shanghai proper, in a place to be agreed with the Chinese colleagues. He moved to setup a committee to coordinate RAI view with RSAC and proposed the following membership: Rachel Franklin, Jouke van Dijk, Yoshiro Higano and Jean-Claude Thill

XX The Council approved unanimously the nomination of Rachel Franklin, Jouke van Dijk, Yoshiro Higano and Jean-Claude Thill for a committee on strategic and operational aspects of the 2014 World Congress

### **13. RAI Awards (Jean Claude Thill)**

Jean-Claude Thill reported that the ceremony of the awards is prepared. Gunther Maier proposed that timing of the PhD award should go from May to May to have time to have the selection done by the end of the summer.

XI The Council agreed in the timing of the PhD Award should go from May to May

### **13. AOB**

There were no other issues highlighted by the Council members.

### **14. Date of next meeting**

Bandung, 2<sup>nd</sup> July 8H00– Long Range Planning Committee; 3<sup>rd</sup> July 12H30 RAI Council Meeting.

Tomaz Ponce Dentinho, RAI Executive Director, November 2012, Angra do Heroísmo.

**Annex to the Minutes of Ottawa:**

**Recommendation Procedure for the RSAI Founder's Medal**

The Founder's Medal was established in 1978 on the 25<sup>th</sup> anniversary of the Regional Science Association to honor its founder, Walter Isard. The first medal was presented to Professor Isard by Harvey Perloff, an early supporter of Isard's efforts to establish the Regional Science Association in 1954.

The following procedure is required for awarding it.

1. the Founder's Medal is awarded every 4 years.
2. the RSAI Council nominates a Commission of 4 members a year before the award. The RSAI President is by definition the 5<sup>th</sup> Member of the Commission.
3. The Commission decides a secretary of the Commission, who is in charge of keeping linkages between ED of RSAI, the Commission's works and the Past Recipients of the Founder's Medal.
4. The Commission selects and ranks a number of 10 candidates to be recommended as potential recipients of the Founder's Medal. The secretary of the Commission sends the ranking to the Past recipients and, for information, to the ED of RSAI.
5. Past living recipients of the Founder's Medal are asked to recommend the recipient from a list of maximum 10 candidates compiled by the Commission, ranking their top five choices from 1 to 5, with 1 being the top choice, and send their ranking to the Secretary of the Commission.
6. The Secretary of the Commission compiles the rankings in a spreadsheet, and distributes the total scores to the Commission and the ED of RSAI.
7. If one round is not sufficient to determine the recommendation, a second round is launched by the Secretary of the Commission.
8. The Secretary of the Commission declares the winner to the ED of RSAI, to the Commission and to the Past Recipients.
9. The President of RSAI communicates the result to the winner, who is invited to a conference for a keynote speech.